

Studio Hairdressing and Beauty Services

- Part 2**
- **Certificate II in Hairdressing**
 - **Certificate III in Hairdressing**
 - **Certificate IV in Hairdressing**
 - **Diploma of Hairdressing**

Award: *Certificate II in Hairdressing Code WRH20100*

Award: *Certificate III in Hairdressing Code WRH30100*

Award: *Certificate IV in Hairdressing Code WRH40100*

Award: *Diploma of Hairdressing Code WRH50100*

These courses are not restricted to trainees with a contract of training (Apprenticeship).

- . Fee paying trainees are not apprenticed. Members of the public can complete the course on a part-time or full time basis.
- . For apprentices who choose (under User Choice) to nominate Studio Hairdressing and Beauty Services, off-the-job training is provided. Access to the off-the-job training will be negotiated with the employer.

Mode of Delivery

Trainees may complete the course on a part-time or full time basis. Studio Hairdressing and Beauty Services offers off-the-job training and assessments.

Delivery is conducted through a combination of small group work and personalised one-to-one supervision by trainers. We also offer on the job training and assessment.

Entry Requirements

Pre-requisites have been set for fee-paying trainees. It is an important part of the selection process to identify that applicants have a true interest and aptitude for the course for which they are applying. All applicants will be assessed fairly. Apprentice or salon owner needs pay a \$700.00 once only fee prior to starting the training for the 1, 2 or 3 year term .

Aims

- To train clients in the theoretical and practical skills required in haircutting, chemical straightening/reformation, hair colouring and hair styling.
- Give the trainee the opportunity to apply hairdressing skills. Trainees learnt on mannequin heads and on clients in our salon together with practical experience in working within a salon.

Time Allocation

- The nominal duration for the qualification of Certificate III is 740 hours off the job for apprentices.
- To achieve Certificate II in Hairdressing a nominal duration for the qualification is 174 hours. Trainees have the choice of full time or part-time training.
- **To achieve Certificate III: Fee paying trainees:** the choice of a full time course over 48 weeks, 38 hours per week, then 4 to 8 weeks in a commercial salon other than our own if the trainee hasn't found a placement or job. If competency is not achieved in that time of 48 weeks, the trainee may be offered the opportunity to stay until competency is achieved with extra payments charged **Further payments will be charged @ \$150 per week, or leave with Certificate II and a Statement of Attainment for the units completed.**
- Should the trainee wish to complete Certificate III on a part-time basis, this can be completed over two or three successive years. The cost being **\$5700 per year if taken over 2 years, or \$4,500.00 each year**

for 3 years. The equipment (kit) needs to be paid extra. No certificate will be issued until all monies have been paid. If the trainee finishes prior to the 2 or 3 years the cost remains the same.

Studio Hairdressing and Beauty Services

Outline of Course

Structure All units must be completed

The framework comprises core and stream specific units.

To achieve the **Certificate II in Hairdressing:- National Code WRH20100**

The following table details the units to meet the requirements of the **Certificate II in Hairdressing**.

Unit Code	Unit Title	
WRH01A	Maintain a Safe, Clean & Efficient Work Environment	30
WRH02A	Communicate in the Workplace	30
WRH03A	Receive and Direct Clients	20
WRH04A	Prepare Clients for Salon Services	10
WRH05A	Co-ordinate Salon Tasks	10
WRH06A	Remove Chemicals from Hair	20
WRH07A	Schedule and Check-out Clients	36
WRRS1A	Sell Products and Services	18
	Nominal Hours	114

To achieve the **Certificate III in Hairdressing:-National Code WRH30100**.

. All core units must be completed

. “Perform a Face Shave” may be completed as an option unit.

The following table details the units to meet the requirements of the **Certificate III in Hairdressing**.

Unit Code	Title	
WRH01A	Maintain a Safe, Clean & Efficient Work Environment	30
WRH02A	Communicate in the Workplace	30
WRH03A	Receive and Direct Clients	20
WRH04A	Prepare Clients for Salon Services	10
WRH05A	Co-ordinate Salon Tasks	10
WRH06A	Remove Chemicals from Hair	20
WRH07A	Schedule and Check-out Clients	36
WRRS1A	Sell Products and Services	18
WRH09A	Consult with Clients & Diagnose Hair & Scalp Conditions	10
WRH10A	Treat Hair & Scalp	10
WRH11A	Cut Hair	170
WRH12A	Dress (Style) Hair	135
WRH13A	Perform Permanent Wave & Chemical Relaxation Services	90
WRH14A	Colour Hair	115
WRH15A	Co-ordinate Salon Team	36
Optional:	Nominal Hours	740
WRH22A	Perform a Face Shave	20
	Nominal Hours	760

(these are hours for apprentices who come one day per week)

To achieve the **Certificate IV in Hairdressing: WRH40100**

- Certificate III in Hairdressing is a pre-requisite for Certificate IV in Hairdressing.
- All essential units must be completed and
- A minimum of four (4) units from any of the elective streams: Hairdressing, Beauty or Management must be completed.

Unit Code	Title
Essential:	
BSZ404A	Train Small Groups
BSZ401A	Plan Assessment
BSZ402A	Conduct Assessment
BSZ403A	Review Assessment
Hairdressing Stream:	
WRH16A	Provide Specialist Hair Design Services
WRH17A	Provide Specialist Hair Colour Services
WRH18A	Provide Specialist Styling Services
WRH19A	Maintain Wigs and Hairpieces
WRH20A	Make Wigs
WRH21A	Design and Apply Hair Extensions
WRH22A	Perform a Face Shave
Beauty Stream:	
WRBBS201B	Provide Manicure & Pedicure Service
WRBBS203A	Apply ACRYLIC Nail Enhancement
WRBBS202A	Apply GEL nail enhancement
WRBBS305B	Use Electrical Equipment for Nails
WRBBS204B	Apply Nail Art
WRBFS305B	Provide Lash & Brow Treatments
WRBSS302B	Provide Temporary Epilation & Bleaching Treatments
WRBFS202B	Design and Apply Makeup
WRBFS406B	Perform Facial treatments
WRBSS201B	Pierce Ears
Management Stream:	
WRH34A	Supervise Staff and the Salon
WRH35A	Maintain Customer Relations
WRRMP2A	Recruit & Select Staff
WRRMP3A	Lead & Manage People

Diploma of Hairdressing Management. WRH50100.

6 core units plus 6 electives (optional) units to attain the Diploma.

Unit name	Title	Core/Elective
WRH34A	Supervise staff & the salon	ESSENTIAL
WRH35A	Maintain customer relations	ESSENTIAL
BSX0023/2	Complete a business plan	ESSENTIAL
WRRPM3A	Lead and manage people	ESSENTIAL
WRRPM2A	Recruit & select staff	ESSENTIAL
BSX0023/5	Manage business operations	ESSENTIAL
BSX0023/1	Evaluate a business opportunity	OPTIONAL
BSX0023/3	Address legal & administrative requirements	OPTIONAL
BSX0023/7	Manage finances	OPTIONAL
BSZ503A	Design and establish the assessment system	OPTIONAL
BSZ505A	Manage the training and assessment system	OPTIONAL
BSZ	Evaluate the training system	OPTIONAL
BSXFM1503A	Establish and manage effective working relationships	OPTIONAL
BSXFM1504A	Participate in, lead and facilitate work teams	OPTIONAL
BSXFM1505A	Manage operations to achieve planned outcomes	OPTIONAL
BSXFM1507A	Manage quality customer service	OPTIONAL
BSXFM1511A	Contribute to the development of a workplace learning environment	OPTIONAL

Studio Hairdressing and Beauty Services

In some instances, a trainee, to be consistent throughout the course, may be competent in one unit in less than the nominated hours, but may need more time on another unit. Flexibility of delivery and learning is an aim of our organisation. We endeavour to assist each student in achieving the skills required to become competent in each unit.

This training programme is recognised within the industry and is nationally endorsed. It is therefore imperative that we provide clients with intensive training and with access to the highest standard of resources. Such products and technology are costly.

The benefit to you is that you qualify in a shorter period of time and with the confidence of having skills, which are recognised by the industry.

Trainees benefit greatly from the small group and personal atmosphere that enables trainers to have increased contact with each trainee.

Fees/Refunds

Costs include:

- Professional tutoring by industry qualified trainers in small group environment
- Video tapes for teaching purposes
- A library of reference books to use
- Training books (**Pivot Point**) plus others used while at the college.
- Intensive tuition and support
- Trainee Record Book (where competencies will be signed by assessors as a record of achievement)
- Practice in a professional working salon
- Help with Work Placement for fee paying trainees
- Reporting to employers (for apprentice trainees)
- Quality tools necessary for practical training includes scissors, combs, brushes, etc. As fee paying trainees purchase these upon admission the trainees take them when they leave.
- Trainee support.
- Access to computer and photocopier .
- Certificate or Statement of Attainment
- Facilities to make Tea/Coffee
- **Tool box champion CD** to learn from, use and keep.

Arrangements can be made to pay fees on a monthly basis to assist Trainee budgeting.

Hairdressing Certificate II trainees will pay \$1,250 this includes training books/disc and part-time or full-time training.

- **For fee paying trainees** Hairdressing, the **full 48 week course is \$9,950.00** or alternatively **part time \$5,700 per year (2 years)\$4,500.00 per year (3 year)** part-time basis. Trainees are to purchase extra a kit from the college which will include a hair dryer, straightening iron, electric clippers, hot tongs, scissors, 1 pair of thinning scissors 3 mannequin heads 4 assorted brushes, a setting net, 3 to 4 combs, a colour brush and bowl etc. This cost is \$1200.00 The Certificate III may be gained within **1700 hours**. Although this may seem costly it actually shortens the traditional period of training substantially. There is no additional cost for Training Workbooks. Trainees are to for any photocopying **they** want done. If fees are paid monthly this will be paid in advance. If a month lapses with no payment, the trainee can't attend further training until the payment, including a fee for being late is paid. **Should there be a need to recover overdue payments, the costs incurred will be paid by the trainee or person responsible for making the payments**
- Certificates will not be issued until all the fees/money is paid.
- **Apprenticed trainees** have their training covered by Government/employer and pay an extra \$850.00, this covers the 1, 2, or 3, years of training,(this include a CD Toolbox for hairdressers. administration costs and the abundant products used within this training period. Beauty trainees get training books, uniform, admin and the use of abundant products used within this training period.
- Fee paying trainee's also get Training book/s for CertificateII, III, IV, Diploma in Beauty). Nail Trainees also gets a Milady's Nail book if taking nails (acrylic and gel). These are included in the fees and taken upon completion.
- Studio Hairdressing and Beauty Services will **sell** to the fee paying trainee quality tools, unless the trainee has tools already. An account will be issued for these. All to be paid prior to commencement and throughout on the day of purchasing.

- Certificate IV in hairdressing costs are: \$1995.00 *
- Certificate IV in workplace training : \$850.00 *
- Diploma of hairdressing costs are: \$2575.00) *

*less if credits are given

Studio Hairdressing and Beauty Services

Summary

The course contains a mixture of practical and theoretical content with the emphasis on “hands-on” practical application. Most days will start with one to two hours of theory followed by practical sessions in our salon where trainees will apply the learning. In addition to hairdressing skills, the trainee will also learn to interact with clients, give quality service, learn to use and take telephone appointments and messages, selling techniques and work through the various problems that can and will occur in all salon environments.

A small percentage of course time will allow trainees the added benefits of company technicians demonstrating their products, showing new techniques, followed by hands-on practice with these products. Company technicians come approximately 6 weekly to help train the trainees. The trainees will see technicians at least twice during the training. The company's are Goldwell, P.P.S, De Lorenzo and KMS, Schwarzkopf.

Hairdressing Trainees doing chemical services on each other, or our beauty trainees will pay \$30.00 per service or if a chemical straightening the charge will be \$120.00

When they need to find a client for technicians or doing their final assessments the costs will be \$35.00. This is to help cover costs for product, towels, electricity, etc.

Beauty trainees, the prices for services on each other when requested or on fellow trainees from Studio Hairdressing and Beauty Services will be \$5.00 ½ leg, u/a, bikini, brow, top-lip, face waxing, arm waxing. Full leg, facials, body massage will be \$10.00.

When a company technician comes in to do training it may be for an hour or a full day, trainees will be informed as soon as possible so clients can be found if needed to work on.

Approximately 70% of the course involves supervised hands-on practical application. The remaining 30% includes theory and demonstrations.
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